



សូមគោរពជូន
សម្តេចក្រឡាហោម ឧបនាយករដ្ឋមន្ត្រី រដ្ឋមន្ត្រីក្រសួងមហាផ្ទៃ

- តាមរយៈ** ៖ ឯកឧត្តម សន្តិបណ្ឌិត រដ្ឋលេខាធិការទទួលបន្ទុក ។
- កម្មវត្ថុ** ៖ សំណើសុំគោលការណ៍អនុញ្ញាតដីខ្ពង់ខ្ពស់ ចាត់បញ្ជូនមន្ត្រីជាន់ខ្ពស់ ០១រូប ចូលរួមកិច្ចប្រជុំឧត្តមមន្ត្រីទទួលបន្ទុកកិច្ចការពលកម្ម (SLOM) និងរៀបចំការដាក់ដំណើរការគម្រោងស្តីពីការកែងប្រវែងពលកម្មក្នុងវិស័យនេសាទក្នុងតំបន់អាស៊ាន និងសិក្ខាសាលាស្តីពីផែនការត្រួតពិនិត្យនិងវាយតម្លៃគ្រប់ជ្រុងជ្រោយលើការកែងប្រវែងពលកម្មក្នុងវិស័យនេសាទក្នុងតំបន់អាស៊ាន ។
- យោង** ៖ លិខិតរបស់ប្រធានកិច្ចប្រជុំឧត្តមមន្ត្រីទទួលបន្ទុកកិច្ចការពលកម្ម (SLOM) ចុះថ្ងៃទី០៩ ខែវិច្ឆិកា ឆ្នាំ២០២២។

សេចក្តីដូចបានគោរពជូនក្នុងកម្មវត្ថុ និងយោងខាងលើ ខ្ញុំបាទសូមគោរពជម្រាបជូន **សម្តេចក្រឡាហោម** មេត្តាជ្រាបដីខ្ពង់ខ្ពស់ថា អគ្គលេខាធិការដ្ឋាន សូមគោរពស្នើសុំគោលការណ៍អនុញ្ញាតចាត់បញ្ជូនលោកឧត្តមសេនីយ៍ត្រី **អ៊ុន ហា** ប្រធាននាយកដ្ឋាន នៃអគ្គលេខាធិការដ្ឋាន គ.ជ.ប.ជ តំណាងក្រុមការងារ SOMTC-កម្ពុជា ចូលរួមចូលកិច្ចប្រជុំឧត្តមមន្ត្រីទទួលបន្ទុកកិច្ចការពលកម្ម (SLOM) និងរៀបចំការដាក់ដំណើរការគម្រោងស្តីពីការកែងប្រវែងពលកម្មក្នុងវិស័យនេសាទក្នុងតំបន់អាស៊ាន និងសិក្ខាសាលាស្តីពីផែនការត្រួតពិនិត្យ និងវាយតម្លៃគ្រប់ជ្រុងជ្រោយលើការកែងប្រវែងពលកម្មក្នុងវិស័យនេសាទក្នុងតំបន់អាស៊ានដែលនឹងប្រព្រឹត្តទៅចាប់ពីថ្ងៃទី២៨-៣០ ខែវិច្ឆិកា ឆ្នាំ២០២២ នៅទីក្រុងបាលី ប្រទេសឥណ្ឌូនេស៊ី។

អាស្រ័យដូចបានគោរពជម្រាបជូនខាងលើ សូម **សម្តេចក្រឡាហោម ឧបនាយករដ្ឋមន្ត្រី រដ្ឋមន្ត្រីក្រសួងមហាផ្ទៃ** មេត្តាពិនិត្យសម្រេចដីខ្ពង់ខ្ពស់ ។

សូម **សម្តេចក្រឡាហោម** មេត្តាទទួលនូវការគោរពដ៏ខ្ពង់ខ្ពស់ពីខ្ញុំ ។

បានឃើញ និងសូមគោរពជូន
សម្តេចក្រឡាហោមឧបនាយករដ្ឋមន្ត្រី
រដ្ឋមន្ត្រីក្រសួងមហាផ្ទៃ មេត្តាពិនិត្យនិងសម្រេចដីខ្ពង់ខ្ពស់។
ថ្ងៃ: ២៤/១១/២២ ខែ: ១១/២២ ឆ្នាំ: ២០២២
រាជធានីភ្នំពេញ, ថ្ងៃទី: ២៤/១១/២២ ឆ្នាំ: ២០២២
រដ្ឋលេខាធិការ

ថ្ងៃ: ២៤/១១/២២ ខែ: ១១/២២ ឆ្នាំ: ២០២២
រាជធានីភ្នំពេញ ថ្ងៃទី: ២៤ ខែ: ១១ ឆ្នាំ: ២០២២
អគ្គលេខាធិការ និងជាប្រធានក្រុមការងារ SOMTC
ពាយឧត្តមសេនីយ៍: ឃឹម ភក្តី

ក្រសួងមហាផ្ទៃ

ក្រុមការងារក្រសួងមហាផ្ទៃទទួលបន្ទុក
ឧក្រិដ្ឋកម្មឆ្លងដែនក្នុងក្របខណ្ឌអាស៊ាន
ក្រុមលេខាធិការ

សូមគោរពជូន

ឯកឧត្តម នាយឧត្តមសេនីយ៍ ប្រធានក្រុមការងារ SOMTC

កម្មវត្ថុ ៖ ប្រធានកិច្ចប្រជុំឧត្តមន្ត្រីទទួលបន្ទុកកិច្ចការពលកម្ម (SLOM) នឹងរៀបចំ
«ការដាក់ដំណើរការគម្រោងស្តីពីការកែលម្អប្រព័ន្ធពលកម្មក្នុងវិស័យនេសាទ
ក្នុងតំបន់អាស៊ាន» និង «សិក្ខាសាលាស្តីពីផែនការត្រួតពិនិត្យ និងវាយ
តម្លៃគ្រប់ជ្រុងជ្រោយលើការកែលម្អប្រព័ន្ធពលកម្មក្នុងវិស័យនេសាទក្នុង
តំបន់អាស៊ាន» ដែលនឹងប្រព្រឹត្តទៅនៅថ្ងៃទី២៨-៣០ ខែវិច្ឆិកា ឆ្នាំ២០២២
នៅទីក្រុងបាឌី ប្រទេសឥណ្ឌូនេស៊ី។ អាស្រ័យហេតុនេះ SLOM សូមស្នើ
SOMTC-កម្ពុជា ចាត់តំណាង ចំនួន ០១រូប ដើម្បីចូលរួមកម្មវិធីទាំងពីរ
ខាងលើ។ ចំពោះចំណាយលើសំបុត្រយន្តហោះទៅមក ប្រាក់ហោប៉ៅ
និងកន្លែងស្នាក់នៅ ជាបន្ទុករបស់អ្នករៀបចំ។

សម្គាល់ ៖ តំណាង SOMTC-កម្ពុជា នឹងត្រូវធ្វើជាភាគីគ្នាក្នុងរបៀបវារៈទី២។

យោបល់ ៖ - គួរជូន ក្រុមការងារផែនការប្រឆាំងការជួញដូរមនុស្ស ដើម្បីចូលរួមកម្មវិធី
ខាងលើ រួចធ្វើឈ្មោះមកក្រុមលេខាធិការត្រឹមថ្ងៃទី២៣ ខែវិច្ឆិកា
ឆ្នាំ២០២២។

NT/AM

- សូមគោរពជូន ឯកឧត្តម នាយឧត្តមសេនីយ៍ ប្រធានក្រុមការងារ
SOMTC ដើម្បីពិនិត្យសម្រេចដ៏ខ្ពង់ខ្ពស់។

ដោយការគោរពដ៏ខ្ពង់ខ្ពស់ !

ថ្ងៃច័ន្ទ ១៣ ខែកក្កដា ឆ្នាំខាល ចត្វាស័ក ព.ស ២៥៦៦

រាជធានីភ្នំពេញ ថ្ងៃទី២១ ខែវិច្ឆិកា ឆ្នាំ២០២២

អនុប្រធានប្រចាំការ និងជាប្រធានក្រុមលេខាធិការ

ឧត្តមសេនីយ៍ឯក ជាតិ សុដ្ឋានិច្ច

Date: Monday, Nov 14, 2022, 5:23 PM

Subject: [Invitation & For Further Transmittal]: Launch of Addressing Labor Exploitation in ASEAN (ALFA) Project, 28 November 2022, Bali, Indonesia and via videoconference

From: Tantri Fricilla Ginting <tantri.ginting@asean.org>

Dear SOMTC-Cambodia colleagues,

We are pleased to transmit the attached letter from H.E. Benedicto Ernesto R. Bitonio, Jr., Undersecretary, Department of Labor and Employment of the Philippines and Chair of SLOM, to the Chair and Focal Points of SOMTC accompanying an invitation from ALFA Project to attend the Launch of Addressing Labor Exploitation in Fishing in ASEAN (ALFA) Project, which would be held on Monday, 28 November 2022 at 08.00 – 14.30 hrs (GMT+8) at the Pullman Bali Legian Beach Hotel and Resort, Bali, Indonesia and via videoconference (hybrid format).

Pursuant to the endorsement of the ALFA project by the ASEAN Senior Labour Officials Meeting (SLOM) and the Committee of Permanent Representatives to ASEAN (CPR) in September 2022, the launch event aims to introduce the ALFA project to the ASEAN stakeholders and to provide the opportunity to strengthen regional understanding of the issues of forced labour, human rights, private sector engagement and trafficking-in-person in the fishing industry by bringing together stakeholders from relevant ASEAN sectoral bodies, development partners, private sector, workers' organisations and civil society organisations. The launch event is organised by the ALFA project with support from the Office of Child Labor, Forced Labor and Human Trafficking of the U.S. Department of Labor (USDOL) in close collaboration with the ASEAN Secretariat.

The Invitation Package of the event is attached herewith for your kind reference and perusal:

1. Invitation Letter from the Chair of SLOM
2. Invitation Letter from the ALFA Project
3. Project Proposal of ALFA
4. Concept Note and Tentative Programme
5. Administrative Arrangements
6. List of Invitees

In this regard, we wish to seek SOMTC-Cambodia's kind support, as the Chair of SOMTC, to circulate the attached Invitation Package to all SOMTC Focal Points, for their reference and perusal. As stipulated in the invitation letter, the organiser will cover the round-trip airfare, hotel accommodation and per-diem for one (1) representative of SOMTC from each ASEAN Member State to participate in the launch event in-person in Bali, Indonesia.

Delegates are kindly requested to register for the event through the following link: <https://forms.gle/KzKa8ZWNLax8ZV2m9> at the latest by Friday, 18 November 2022. Kindly note that the organiser will liaise directly on the arrangement of flights and hotel accommodation via e-mail with the delegates who have confirmed their participation.

As stipulated in the Tentative Programme, kindly note that a representative from the SOMTC is invited to join as a speaker/panelist for Session 2 on "Revisiting Labour Landscape through Human Rights Approach: Towards Decent Work in ASEAN's Fishing Sector", which is scheduled on Monday, 28 November 2022 at 10.30 – 12.00 (GMT+8). Applying human rights lens, the session will elaborate on the issues of child labor, treatment of workers, transnational crime and explore the roles of regional institutions and framework in promoting decent work in the region's fishing sectors. On this note, we wish to seek SOMTC-Cambodia's kind consideration to nominate a representative, either from your good office or other ASEAN Member State, as a panelist for the aforesaid Session. Should this be amenable, SOMTC-Cambodia may wish to inform on the nominated panelist directly to the organiser through Ms. Natalia Sagita at Natalia_Sagita@dai.com with copy to the Labour and Civil Service Division of the ASEAN Secretariat through Ms. Felicia Clarissa at felicia.clarissa@asean.org and SOMTC@asean.org.

For queries and concerns, SOMTC Focal Points may liaise directly with the organiser through the same e-mail addresses.

Thank you for your kind attention and continued cooperation.

Regards,

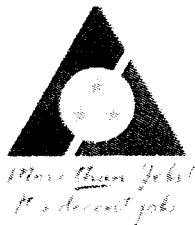
Tantri Ginting (Ms.)

Officer, Security Cooperation Division 1

Political-Security Directorate | ASEAN Political-Security Community Department, ASEAN Secretariat

Tel. +62 21 7262991 Ext 1075

tantri.ginting@asean.org



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Intramuros, Manila



9 November 2022

**Chair and Focal Points of
Senior Officials Meeting on Transnational Crime (SOMTC)**

**Subject: Invitation to the Launch of Addressing Labor Exploitation in Fishing in
ASEAN (ALFA) Project, Bali, Indonesia, 28 November 2022**

Dear Sirs and Mesdames,

I am pleased to endorse the invitation of the U.S. Department of Labour and the DAI Global, as the implementing partner for the Addressing Labor Exploitation in Fishing in ASEAN (ALFA) Project, to the Committee of Permanent Representatives to ASEAN (CPR) to the Launch of ALFA Project on Monday, 28 November 2022 from 9.00-16.00 in Bali, Indonesia. The ALFA is a 4 year-project funded by the U.S. Department of Labour (USDOL) and has been endorsed by the Senior Officials Labour Meeting (SLOM) on 11 August 2022 and by the CPR on 14 September 2022.

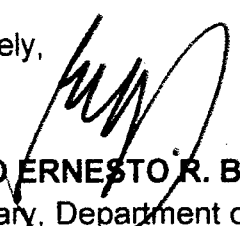
The Launch will serve as a venue for the ALFA Project to be officially introduced to ASEAN, its sectoral bodies, ASEAN entities, private sector, civil society and workers organizations, development partners and key stakeholders. The launch will be comprised of an introduction to the ALFA Project along with two panel discussions and a plenary session on ASEAN priorities and potential areas of cross-sectoral collaboration.

In this regard, I would like to highlight that the U.S. Department of Labour also invited the Chair and Vice-Chair of SOMTC to attend the Comprehensive Monitoring and Evaluation Plan (CMEP) Workshop of the ALFA Project on 29-30 November 2022 at the same venue.

Your participation to the Launch will be invaluable to the project and its implementation. The invitation package along with the updated tentative programs are attached for your reference.

Thank you for your kind attention and cooperation.

Yours sincerely,


BENEDICTO ERNESTO R. BITONIO JR.
Undersecretary, Department of Labor and
Employment of the Philippines
Chair of SLOM (2022-2024)

Jakarta, 31 October 2022

To: *(Please refer to List of Invitees)*

Subject: Launch of the Addressing Labor Exploitation in Fishing in ASEAN (ALFA) project, 28 November 2022, Bali, Indonesia and video conference

Excellencies, Mesdames and Sirs,

I am pleased to invite you to attend the Launch of Addressing Labor Exploitation in Fishing in ASEAN (ALFA) project, which will be convened on Monday, 28 November 2022 from 08.00 to 14.30 hrs (GMT+8; Bali Time) at the Pullman Bali Legian Beach Hotel and Resort, Bali, Indonesia and via video conference.

The launch event is organised by the ALFA project with support from the Office of Child Labor, Forced Labor and Human Trafficking of the U.S. Department of Labor (USDOL) in close collaboration with the ASEAN Secretariat.

The ALFA project aims to enhance ASEAN's capacity to coordinate and collaborate to address forced labor and promote responsible labor practices in the fishing industry. Pursuant to the endorsement of the ALFA project by the ASEAN Senior Labour Officials Meeting (SLOM) and the Committee of Permanent Representatives to ASEAN (CPR) in September 2022, the launch event aims to introduce the ALFA project to the ASEAN stakeholders and to provide the opportunity to strengthen regional understanding of the issues of forced labor, human rights, private sector engagement and trafficking-in-person in the fishing industry by bringing together stakeholders from relevant ASEAN sectoral bodies, development partners, private sector, workers' organizations and civil society organizations.

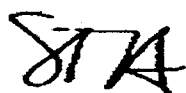
Please find attached the tentative programme and administrative arrangements for the event, for your reference. Please be informed that ALFA will cover the round-trip airfare, hotel accommodation and per-diem for eligible delegates.

Delegates are requested to register to the event through the registration link provided in the Administrative Arrangements or here: <https://forms.gle/KzKa8ZWNLax8ZV2m9> on or before **Monday, 14 November 2022**.

For queries and concerns, please contact the ALFA project team through Ms. Natalia Sagita at Natalia_Sagita@dai.com with a copy to the Labor and Civil Service Division (LCSD) of the ASEAN Secretariat through Ms. Felicia Clarissa at felicia.clarissa@asean.org.

Thank you.

Sincerely,



Sita Sumrit, PhD

Director

Addressing Labor Exploitation in Fishing in ASEAN (ALFA)

**LAUNCH OF
ADDRESSING LABOR EXPLOITATION IN FISHING IN ASEAN (ALFA) PROJECT**

MONDAY, 28 NOVEMBER 2022

09.00 – 16.00 HRS (GMT+8; BALI TIME)

BALI, INDONESIA, AND VIA VIDEO CONFERENCE

CONCEPT NOTE

Background

The ASEAN Member States (AMS) contribute to more than twenty percent of global fish production. As global demands for fish and fish products have rapidly increased while catch rates are in constant decline, social and environmental issues began to emerge as common regional challenges. These issues entail, among others, overfishing, illegal, unreported and unregulated (IUU) fishing, and human rights concerns related to workers as well as the proliferation of forced labor and trafficking-in-persons.

Recognizing the pressing need to improve the situation and mitigate its deleterious effects on the region, ASEAN has begun to tackle the afore-mentioned challenges through advancing policy changes, strengthening inspection and enforcement capacity and fostering collaboration with private sector, civil society, and development partners. Given the regional dynamics and need for cross-border and cross-sectoral collaboration and coordination, the Addressing Labor Exploitation in Fishing in ASEAN (ALFA) project aims to enhance ASEAN's capacity to coordinate and collaborate to address labor exploitation and promote responsible labor practices in the fishing industry.

The four-year project is supported by the U.S. Department of Labor and was endorsed by the ASEAN Senior Labor Officials Meeting (SLOM) in March 2022 and the Committee of Permanent Representatives (CPR) of ASEAN in September 2022. In close synergy with ASEAN, its sectoral bodies and key stakeholders, the ALFA project will be supporting ASEAN to advance regional policy implementation to mitigate labor exploitation and improve labor conditions for a more sustainable, responsible, and resilient fishing sector. Embracing multi-stakeholder approach, the ALFA project will engage with ASEAN, private sector actors, civil society and workers organizations as well as UN agencies and development partners.

Objectives of the Launch

The launch event will serve as a venue for the ALFA project to be officially introduced to ASEAN, its sectoral bodies, ASEAN entities, private sector, civil society and workers organizations, development partners and key stakeholders. The launch event which will be held in hybrid form will feature an opening session, introduction to the project and its implementation plan as well as two (2) panel discussions and break-out session.

It is expected that the launch will:

- Enhance the regional understanding on the issues of labor exploitation, trafficking in person and improvement of labor and working conditions in fishing sector in ASEAN.
- Raise awareness on ALFA project and its potential contribution to support cross-sectoral dialogue and collaboration in addressing labor exploitation in fishing sector in ASEAN.
- Provide a platform for exchanges on multi-stakeholder approach and the promotion of decent work in the region's fishing sector.

Target Participants

Participants for the launch will include representatives from ASEAN Sectoral Bodies, the ASEAN Secretariat, ASEAN entities, private sector, civil society and workers organizations as well as UN agencies and development partners.

TENTATIVE PROGRAMME

Time (GMT+8)	Agenda Item
08.00 – 09.00	Registration (for onsite participants) and audio-visual check (for online participants)
09.00 – 09.30	Welcome Remarks ASEAN Country Coordinator for ASEAN-US relations (Indonesia)

Time (GMT+8)	Agenda Item
	Chair of Senior Labour Officials Meeting (SLOM) United States Department of Labor (USDOL) Development Alternatives Inc (DAI) ALFA Project Director
09.30 – 09.45	Video Presentation and Introduction to ALFA project Presenter: Dr. Sita Sumrit, Director, ALFA Project
09.45 – 10.00	Health Break
10.00 – 11.30	<u>Panel Discussion</u> Session 1. “Addressing Labour Issues in ASEAN’s Fishing Sector: Towards Cross-Sectoral and Multi-Stakeholder Collaboration” <i>The session aims to explore the multi-faceted nature of labor issues in the region’s fishing industry. Acknowledging the interlinkages between labor exploitation, trafficking in persons and IUU fishing, the session will discuss the challenges and offer insights on the importance of multi-stakeholder approach to tackle these prevailing issues.</i> Panelists: • Representative from Southeast Asian Fisheries Development Center (SEAFDEC) • Representative from Senior Officials Meeting of the ASEAN Ministers on Agriculture and Forestry (SOM-AMAF) • Representative from International Labour Organization (ILO)/International Organization for Migration (IOM), Ship to Shore Rights Southeast-Asia • Representative from SLOM/ ASEAN Labour Inspection Committee (ALICOM) Respondents:

Time (GMT+8)	Agenda Item
	• Representative from ASEAN Intergovernmental Commission on Human Rights (AICHR) • Representative from International Association for Labour Inspection (IALI) Moderator: Mega Irena, Assistant Director and Head of Labour and Civil Service Division, ASEAN Secretariat
11.30 – 12.45	Lunch Break
12.45 – 14.15	<u>Panel Discussion</u> Session 2. “Revisiting Labour Landscape through Human Rights Approach: Towards Decent Work in ASEAN’s Fishing Sector” <i>The session will take a closer look at the evolving labor landscape of ASEAN. Applying human rights lens, the session will elaborate on the issues of child labor, treatment of workers, transnational crime and explore the roles of regional institutions and framework in promoting decent work in the region’s fishing sectors.</i> Panelists: • Representative from ILO • Representative from Senior Officials Meeting on Transnational Crime (SOMTC) • Representative from ASEAN Commission on the Promotion and Protection of the Rights of Women and Children (ACWC) • Representative from Senior Officials Meeting on Social Welfare and Development (SOMSWD) Respondents: • Representative from ASEAN Confederation of Employers (ACE) • Representative from ASEAN Trade Union Council (ATUC) Moderator: Dr. Sita Sumrit, Director, ALFA Project

Time (GMT+8)	Agenda Item
14.15 – 14.30	Health Break
14.30 – 15.45	<u>Breakout Session: Priority Setting and Need Assessment</u> <i>The participants will be divided into groups. Following the pre-designed guiding questions, the groups will discuss priorities in addressing labor exploitation in fishing sector in ASEAN based on the mandate of their sector. The groups will also exchange views on what is needed to enhance the capacity of ASEAN and relevant stakeholders to better collaborate and effectively tackle this intricate issue.</i> Facilitators: ALFA Project Team
15.45 – 16.00	<u>Closing Session</u> In this session, a representative from the ALFA project will present the next steps of ALFA project implementation, followed by closing remarks by a representative from USDOL.

**LAUNCH OF
ADDRESSING LABOR EXPLOITATION IN FISHING IN ASEAN (ALFA) PROJECT**

MONDAY, 28 NOVEMBER 2022

BALI, INDONESIA, AND VIA VIDEO CONFERENCE

ADMINISTRATIVE ARRANGEMENTS

1. GENERAL INFORMATION

DATES AND VENUE

The Launch of Addressing Labor Exploitation in Fishing in ASEAN (ALFA) Project will be convened on Monday, 28 November 2022 from 09.00 to 16.00 hrs (GMT+8; Bali Time) at the Grand Ballroom of the Pullman Bali Legian Beach Hotel and Resort, Bali, Indonesia and via video conference.

Address : Jl. Melasti No.1, Legian, Bali, Indonesia 80361
Phone : +62 361 762500

2. SECRETARIAT OF THE EVENT

The ALFA project team will be responsible for all administrative and circulation of documents for the event, with the support from the Labor and Civil Service Division (LCSD) of the ASEAN Secretariat. The ALFA project team (herein after interchangeably referred to as "organiser") will be responsible for all logistical arrangements, including round-trip flights and hotel accommodation arrangements.

Contact points:

ALFA Project	Ms. Natalia Sagita Email: Natalia_Sagita@dai.com
	Mr. Taufan Samudra Email: Taufan_Samudra@dai.com
ASEAN Secretariat	Ms. Madyah Rahmi Lukri Email: madyah.lukri@asean.org
	Ms. Felicia Clarissa Email: felicia.clarissa@asean.org

3. EVENT SCHEDULE AND VENUE

3.1 The tentative schedule of the Launch of ALFA project and other related events are as follows:

Date	Time (GMT+8)	Activity	Venue	Invitees
Sunday, 27 November 2022	All day	Arrival of delegates		
Monday, 28 November 2022	09.00 – 16.00 hrs	Launch of ALFA project	Grand Ballroom, Pullman Bali Legian Beach Hotel and Resort	Kindly refer to the List of Invitees of the Launch of ALFA Project
Tuesday, 29 November 2022	All day	Departure of delegates of the Launch of ALFA project		
Tuesday, 29 November	09.30 – 16.00 hrs	Day 1 of the ALFA project's Comprehensive Monitoring and Evaluation Plan (CMEP) Workshop	Meeting Room #4, Pullman Bali Legian Beach Hotel and Resort	Kindly refer to the List of Invitees of the CMEP Workshop
Wednesday, 30 November 2022	09.00 – 16.00 hrs	Day 2 of the ALFA project's Comprehensive Monitoring and Evaluation Plan (CMEP) Workshop	Meeting Room #4, Pullman Bali Legian Beach Hotel and Resort	
Thursday, 1 December 2022	All day	Departure of delegates of the ALFA project's CMEP Workshop		

3.2 The details on the ALFA's CMEP Workshop will be provided in a separate invitation package. The invitation package to the Workshop will be disseminated to its list of invitees only. If you do not receive the invitation package to the CMEP Workshop, kindly note that your departure date is Tuesday, 29 November 2022.

- 3.3 The breakout session of the launch event will be managed by the ALFA project team. Delegates will be pre-assigned to their respective breakout groups. The list of breakout groups' participants will be shared in due course.
- 3.4 Please alert the organiser should you wish to be assigned to a different breakout group.

4. REGISTRATION FOR ON-SITE DELEGATES

- 4.1 On-site delegates are requested to complete the registration form accessible here: <https://forms.gle/KzKa8ZWNLax8ZV2m9> on or before **Monday, 14 November 2022**.
- 4.2 The organiser will liaise directly via email with delegates who have completed their registration form on the flights arrangement and hotel accommodation.
- 4.3 Delegates who are unable to join the event on-site may participate virtually via Zoom video conference. Please register through the same registration link as above. The Administrative Arrangements for the online delegates are provided in a separate document.

5. PRE-ARRIVAL AND ARRIVAL ARRANGEMENTS FOR ON-SITE DELEGATES

- 5.1 Only delegates with a complete vaccination at least 14 days before departure are eligible to participate in the event (as non-completely vaccinated persons entering Indonesia should be quarantined).
- 5.2 Delegates must provide a COVID-19 Vaccination Certificate with an English translation.
- 5.3 For complete details on the requirements to enter the Republic of Indonesia, please refer to the Ministry of Foreign Affairs circular letter concerning the Health Protocol for International Travel [here](#). The FAQ on Health Protocol for International Travelers (PPLN) Entering Indonesia is accessible [here](#).

6. HEALTH PROTOCOL AND SERVICES

- 6.1 All delegates are required to take the COVID-19 antigen or PCR test within 24 hours prior to arrival in Bali, Indonesia. Delegates shall bear the expenses incurred for the antigen or PCR test.
- 6.2 Delegates will be required to share the negative result of the antigen test with the organiser via email or in person at the registration desk of the venue.
- 6.3 Delegates are required to wear a mask while at venue, except when delivering a presentation or intervention during the event and during meals.

- 6.4 Delegates are expected to maintain appropriate social distancing, appropriate personal hygiene (including regular use of hand sanitisers) and other COVID-19 preventive measures during the event.
- 6.5 In the event of an illness during the event, the organiser in coordination and with the assistance of the relevant Permanent Mission, would refer the said delegate to the nearest hospital or clinic for evaluation and treatment. The respective delegate shall bear all the medical-related expenses.
- 6.6 It is recommended that foreign delegates purchase travel insurance for COVID-19 treatment coverage before travelling to Indonesia. Delegates shall bear the expenses incurred from purchasing such travel insurance.

7. FLIGHTS ARRANGEMENT

- 7.1 The organiser will provide eligible delegates with one pre-paid return air ticket on the most direct economy flight from their respective country of residence to Bali, Indonesia and back to their respective country of residence.
- 7.2 Purchase of tickets shall solely be done by the ALFA project team through an appointed ticketing agency. Tickets purchased by delegates will not be reimbursed.
- 7.3 The organiser will only issue tickets for the itinerary previously agreed with delegates that correspond to the event. If you wish to extend your travel, please contact your airline directly. Any cost that may occur for rebooking will be the delegates' own expense.
- 7.4 Delegates will need to keep the printed original boarding passes of their flights. Delegates will be asked to refund the ticket cost if they cannot produce the original boarding passes.
- 7.5 After completing the flight back to your country of residence, all delegates are required to submit the original boarding pass within one calendar week via email to the organiser.

8. TRANSPORTATION ARRANGEMENT

- 8.1 The organiser will not arrange the airport transfer services. Delegates are kindly requested to take taxi upon arrival at Ngurah Rai Bali International Airport. Authorized taxi counters can be found after customs on the arrivals level and outside of the terminal. More info on the taxi services at the airport can be found [here](#).
- 8.2 For public transport around Bali, we recommend using Blue Bird Group taxi services, which can also be accessed using the **MyBluebird** application.

Blue Bird Group Taxi

Blue Bird (Regular Taxi)

Type of car: sedan (4 Pax)

Phone: (0361) 701111, (0361) 8498008
Customer Care: +62 811 1794 1234
Phone: (021) 7971245
E-mail: customercare@bluebirdgroup.com

Silver Bird (Executive Taxi)

Type of cars: Mercedes-Benz (4 Pax), Toyota Camry (4 Pax), Toyota Alphard (6 Pax)
Customer Care Centre: (+62-21) 797 1245
E-mail: customercare@bluebirdgroup.com

Golden Bird (Private Limousine, Private & Corporate Car Rental):

Phone: (62-21) 7944444

- 8.3 Eligible delegates will be provided with a modest airport transfer allowance. The allowance shall be paid in cash in Indonesian Rupiah (IDR) by the organiser at the registration desk.

9. ACCOMMODATION

- 9.1 Eligible delegates will be provided with hotel accommodation upon completed registration. The organiser will book the hotel accommodation.
- 9.2 One (1) room for each sponsored delegate, with check-in date on Sunday, 27 November 2022. The check-out date for delegates of the Launch of ALFA project is on Tuesday, 29 November 2022.
- 9.3 The confirmation of hotel room reservation will be shared with delegates via email prior to the event.
- 9.4 The check-in time is at 14.00 hrs local time on the day of arrival and the check-out time is before 12:00 noon on the day of departure.
- 9.5 Accommodation hospitality includes breakfast. Please note that the cost for room upgrades, extending stay, and incidentals (including room minibar consumption, laundry, and telecommunications charges) shall be borne by the delegates.

10. DAILY SUBSISTENCE ALLOWANCE (PER DIEM)

- 10.1 A modest per diem shall be provided to eligible delegates only. Costs for accommodation, meals, airport transfer or other facilities provided by the organiser at the event will be deducted from the per diem. Any additional costs must be borne by the delegates.
- 10.2 The per diem shall be paid in cash in Indonesian Rupiah (IDR) by the organiser at the registration desk.

- 10.3 All travel support documents (i.e., printed boarding pass(es), etc.) must be submitted to the ALFA project team at the registration desk; the loss of those documents will affect the payment of the per diem.
- 10.4 The per diem shall be provided only for the sponsored delegates flying in and out of Bali, Indonesia, i.e., not residing in Bali, Indonesia.

11. ARRANGEMENTS AT THE VENUE

- 11.1 For security clearance, please ensure that you have a valid photo ID (Passport or National ID for Indonesian delegates) with you for check-in purposes to the hotel venue.
- 11.2 The event shall be convened at the Grand Ballroom of the Pullman Bali Legian Beach Hotel and Resort. Coffee breaks will be served in the foyer of the event venue, while lunch will be provided at B'Z restaurant located at the Ground Floor of the hotel.
- 11.3 Delegates will be issued an ID pass which must be worn to gain access to the event venue and restaurant. The ID pass of the entire delegation will be available for collection at the hotel lobby upon arrival at the hotel, and/or at the registration desk in front of the event venue on the day of the event.
- 11.4 Wi-Fi will be available at the venue throughout the convening of the event. Further information on Wi-Fi name and password will be provided upon the arrival of delegates.

12. OTHERS

- 12.1 The weather in Bali is an average low of 23°C while the average high is 31°C all year round.
- 12.2 The unit of currency in Republic of Indonesia is Rupiah (IDR). The exchange rate as of October 2022 is approximately USD 1 = IDR 15,000. Authorized money changers are located in the airport and around Bali's major resort areas.
- 12.3 The standard voltage throughout Indonesia, including Bali, is 230 V and with a standard frequency of 50 Hz. Most power plugs and sockets in Indonesia are type C and F. This plug is the 2-pin socket and plug design which is the standard European plug. For delegates coming from a country that does not use this type of sockets, delegates are encouraged to bring your own adapter.



Date: Monday, Nov 14, 2022, 5:27 PM

Subject: [Invitation] Comprehensive Monitoring and Evaluation Plan (CMEP) Workshop of Addressing Labor Exploitation in Fishing in ASEAN (ALFA) Project, 29-30 November 2022 in Bali, Indonesia

From: Tantri Fricilla Ginting <tantri.ginting@asean.org>

Dear SOMTC-Cambodia and SOMTC-Philippines colleagues,

We are pleased to inform you on the convening of the Comprehensive Monitoring and Evaluation Plan (CMEP) Workshop of Addressing Labor Exploitation in Fishing in ASEAN (ALFA) project, which will be convened on Tuesday-Wednesday, 29 – 30 November 2022 at the Pullman Bali Legian Beach Hotel and Resort, Bali, Indonesia. The Workshop will be held back-to-back with the Launch of Addressing Labor Exploitation in Fishing in ASEAN (ALFA) Project the previous day.

In light of the above, we wish to convey to you the attached cover letter from H.E. Benedicto Ernesto R. Bitonio, Jr., Undersecretary, Department of Labor and Employment of the Philippines and Chair of SLOM, to accompany the invitation letter from ALFA Project addressed to the Chair and Vice-Chair of SOMTC to attend the aforesaid Workshop. Considering the absence of Vice-Chair structure in SOMTC, allow us to extend the invitation for Vice-Chair to SOMTC-Philippines as the SOMTC Voluntary Lead Shepherd on TIP priority area, as the topic is considerably relevant to TIP. The Invitation Package of the Workshop is attached herewith for your kind reference and perusal:

1. Invitation Letter from the Chair of SLOM
2. Invitation Letter from the ALFA Project
3. Concept Note and Tentative Programme
4. Administrative Arrangements
5. List of Invitees

Please be informed that the organiser will cover the round-trip airfare, hotel accommodation and per-diem for one representative each from SOMTC-Cambodia and SOMTC-Philippines to participate in the workshop in-person in Bali, Indonesia. Delegates are kindly requested to register for the event through the following link: <https://forms.gle/KzKa8ZWNLax8ZV2m9> by Friday, 18 November 2022. Kindly note that the organiser will liaise directly on the arrangement of flights and hotel accommodation via e-mail with the delegates who have confirmed their participation.

For queries and concerns, please liaise directly with the organiser through Ms. Natalia Sagita at Natalia_Sagita@dai.com with copy to the Labour and Civil Service Division of the ASEAN Secretariat through Ms. Felicia Clarissa at felicia.clarissa@asean.org and SOMTC@asean.org.

Thank you.

Regards,

Tantri Ginting (Ms.)

Officer, Security Cooperation Division 1

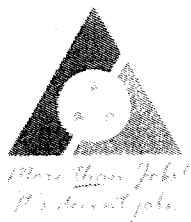
Political-Security Directorate | ASEAN Political-Security Community Department

ASEAN Secretariat

Tel. +62 21 7262991 Ext 1075

tantri.ginting@asean.org

Handwritten signature and notes in Khmer script. The notes include the date "23-11-22" and "21/11".



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Intramuros, Manila



9 November 2022

**Chair and Focal Points of
Senior Officials Meeting on Transnational Crime (SOMTC)**

**Subject: Invitation to the Launch of Addressing Labor Exploitation in Fishing in
ASEAN (ALFA) Project, Bali, Indonesia, 28 November 2022**

Dear Sirs and Mesdames,

I am pleased to endorse the invitation of the U.S. Department of Labour and the DAI Global, as the implementing partner for the Addressing Labor Exploitation in Fishing in ASEAN (ALFA) Project, to the Committee of Permanent Representatives to ASEAN (CPR) to the Launch of ALFA Project on Monday, 28 November 2022 from 9.00-16.00 in Bali, Indonesia. The ALFA is a 4 year-project funded by the U.S. Department of Labour (USDOL) and has been endorsed by the Senior Officials Labour Meeting (SLOM) on 11 August 2022 and by the CPR on 14 September 2022.

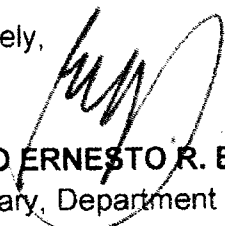
The Launch will serve as a venue for the ALFA Project to be officially introduced to ASEAN, its sectoral bodies, ASEAN entities, private sector, civil society and workers organizations, development partners and key stakeholders. The launch will be comprised of an introduction to the ALFA Project along with two panel discussions and a plenary session on ASEAN priorities and potential areas of cross-sectoral collaboration.

In this regard, I would like to highlight that the U.S. Department of Labour also invited the Chair and Vice-Chair of SOMTC to attend the Comprehensive Monitoring and Evaluation Plan (CMEP) Workshop of the ALFA Project on 29-30 November 2022 at the same venue.

Your participation to the Launch will be invaluable to the project and its implementation. The invitation package along with the updated tentative programs are attached for your reference.

Thank you for your kind attention and cooperation.

Yours sincerely,


BENEDICTO ERNESTO R. BITONIO JR.
Undersecretary, Department of Labor and
Employment of the Philippines
Chair of SLOM (2022-2024)

Jakarta, 8 November 2022

To: (Please refer to List of Invitees)

Subject: Comprehensive Monitoring Evaluation Plan (CMEP) Workshop of the Addressing Labor Exploitation in Fishing in ASEAN (ALFA) project, 29 – 30 November 2022, Bali, Indonesia

Excellencies, Mesdames and Sirs,

I am pleased to invite you to attend the Comprehensive Monitoring Evaluation Plan (CMEP) Workshop of Addressing Labor Exploitation in Fishing in ASEAN (ALFA) project, which will be convened on 29 – 30 November 2022 in Bali, Indonesia. The workshop is organised by the ALFA project with support from the Office of Child Labor, Forced Labor and Human Trafficking of the U.S. Department of Labor (USDOL).

In close partnership with ASEAN, its sectoral bodies and key stakeholders, ALFA aims to support ASEAN to advance regional policy implementation to mitigate labor exploitation and improve labor conditions for a more sustainable, responsible, and resilient fishing sector. Embracing multi-stakeholder approach, ALFA project will engage with ASEAN, private sector actors as well as civil society and workers organizations.

ALFA adopts the CMEP as the holistic framework for project monitoring, evaluation and reporting. In developing the CMEP, ALFA will hold a participatory workshop as a consultation process to ensure stakeholder engagement and ownership. The workshop aims to gather recommendations from the participants for the further development of CMEP sections and garner feedbacks from stakeholders on the planned activities of ALFA.

Please find attached the tentative programme and administrative arrangements for the workshop, for your reference. Please be informed that ALFA will cover the round-trip airfare, hotel accommodation and per-diem for eligible delegates.

Delegates are requested to register to the workshop through the registration link provided in the administrative arrangements or here: <https://forms.gle/KzKa8ZWNLax8ZV2m9> on or before **Friday, 18 November 2022**.

For queries and concerns, please contact the ALFA project team through Ms. Natalia Sagita at Natalia_Sagita@dai.com and Ms. Yudit Puspitarini at Yudit_Puspitarini@dai.com.

Thank you.

Sincerely,



Sita Sumrit, PhD
Director
Addressing Labor Exploitation in Fishing in ASEAN (ALFA)

COMPREHENSIVE MONITORING EVALUATION PLAN (CMEP) WORKSHOP ADDRESSING LABOR EXPLOITATION IN FISHING IN ASEAN (ALFA) PROJECT

Bali, Indonesia

29 – 30 November 2022

CONCEPT NOTE

About ALFA Project

Addressing Labor Exploitation in Fishing in ASEAN (ALFA) is a four-year project funded by the U.S. Department of Labor. Endorsed by the ASEAN Committee of Permanent Representatives (CPR) in August 2022 and by the ASEAN Senior Labor Officials Meeting (SLOM) in March 2022, ALFA's overall goal is to enhance ASEAN's capacity to coordinate and collaborate to address labor exploitation and promote responsible labor practices in the fishing industry.

In close partnership with ASEAN, its sectoral bodies and key stakeholders, ALFA aims to support ASEAN to advance regional policy implementation to mitigate labor exploitation and improve labor conditions for a more sustainable, responsible, and resilient fishing sector. Embracing multi-stakeholder approach, ALFA project will engage with ASEAN, private sector actors as well as civil society and workers organizations.

To achieve its goal and objectives, the project is formulated upon the interrelated expected outcomes which are: 1) Increased capacity of ASEAN sectoral bodies and member states to address forced labor and abusive working conditions in the region's fishing industry; 2) Increased ASEAN engagement with private sector actors to address forced labor and abusive working conditions in the region's fishing industry; 3) Increased ASEAN engagement with worker organizations and civil society to address forced labor and abusive working conditions in the region's fishing industry.

Comprehensive Monitoring Evaluation Plan (CMEP) Workshop

ALFA adopts the CMEP as our holistic framework for project monitoring, evaluation and reporting. The CMEP consists of key elements that enable project implementers and partners to track progress made toward the completion of a project objective and provides robust evidence of the link between different levels of results, including activities, outputs, outcomes, and to some extent, impact.

In developing the CMEP, consultation process with relevant stakeholders is deemed pivotal. Therefore, a participatory workshop with stakeholders will be organized to ensure stakeholder engagement and ownership. The workshop will entail a review of project-level definitions, key M&E concepts, and group discussions on project implementation, and how results will be captured, assessed, reported, and subsequently used to inform any improvements to ALFA's operations or design.

Objectives

The objectives of the CMEP workshop are:

1. Enhance mutual understanding on ALFA project by bringing together representatives from relevant ASEAN sectoral bodies, private sectors, and civil society and workers organization particularly on the design and results framework of ALFA.
2. Garner general recommendations from participants for the further development of each section of the CMEP.
3. Gather feedbacks and suggestions from stakeholders on the planned activities as per each outcome.

Methodology

The workshop will be facilitated by representatives from the U.S. Department of Labor and ALFA project team members. Plenary and small-group discussion, guided by semi-structured questions will be the main format of the workshop.

Target Participants

Participants for the launch will include representatives from ASEAN Sectoral Bodies, the ASEAN Secretariat, ASEAN entities, private sector, civil society and workers organizations as well as development partners.

**COMPREHENSIVE MONITORING EVALUATION PLAN (CMEP) WORKSHOP
ADDRESSING LABOR EXPLOITATION IN FISHING IN ASEAN (ALFA) PROJECT**

Bali, Indonesia

29 – 30 November 2022

TENTATIVE PROGRAMME

Tuesday, 29 November 2022	
Time	Agenda Item
08.30 – 09.30	Registration
09.30 – 09.45	Opening
09.45 – 10.00	Tour de table and introduction of participants
10.00 – 10.15	Health Break
10.15 – 10.45	Overview of the workshop and CMEP <i>The session will explain the objectives as well as the key elements of CMEP.</i>
10.45 – 12.00	Section 1: Project Definitions • Discussion on project-level definitions (forced labor, child labor and trafficking in person among others) <i>The session will focus on the presentation and validation of project-level definitions such as forced labor, child labor and trafficking-in-person.</i>
12.00 – 13.00	Lunch Break
13.00 – 14.00	Section 2: Results Framework • Presentation on the results framework • Discussion and Q&A • Conclusion <i>In this session the Results Framework of ALFA will be presented for the validation and/or further inputs from participants.</i>
14.00 – 15.00	Section 3: Activity Mapping • Presentation on activity mapping • Discussion and Q&A • Group presentation and conclusion

	<i>The session will focus on gathering participants' inputs on activity mapping, taking into account preliminary results from the rapid assessment exercise.</i>
15.00 – 15.15	Health Break
15.15 – 16.00	Section 4a: Rapid Assessment (Participants will be divided into 3 groups) • Purpose of rapid assessment • Group discussion <i>Rapid assessment aims to identify the principal need of main stakeholders in each outcome. There are several guiding questions to identify whether the activities as per the activity mapping have responded to the need of stakeholders and the objectives stated in outcome 1.</i>
16.00	End of Day 1
Wednesday, 30 November 2022	
Time	Agenda Item
09.00 – 09.30	Summary of Day 1 and Introduction to Day 2
09.30 – 10.00	Section 4b: Rapid Assessment • Purpose of rapid assessment • Group discussion <i>Rapid assessment aims to identify the principal need of main stakeholders in each outcome. There are several guiding questions to identify whether the activities as per the activity mapping have responded to the need of stakeholders and the objectives stated in outcome 2 and 3.</i>
10.00 – 10.30	Group presentation
10.30 – 10.45	Health break
10.45 – 11.45	Section 5: Performance Monitoring Plan (PMP) • Overview of PMP • Review of indicators for outcome 1 • Group presentation and conclusion <i>The objective of the session is to present the draft PMP for discussion and validation by the participants. In this session, the participants will focus on outcome 1.</i>
11.45 – 13.00	Lunch break
13.00 – 14.30	Section 6: Performance Monitoring Plan (PMP) • Review of indicators in outcome II and III • Group presentation and conclusion

	<i>The objective of the session is to present the draft PMP for discussion and validation by the participants. In this session, the participants will focus on outcome 1.</i>
14.30 – 14.45	Health Break
14.45 – 15.15	Section 7: Geographical Selection and Participant Selection Criteria (For example: training participants) <i>The section will explain the geographic selection and participant selection criteria.</i>
15.15 – 15.30	Next steps and timeline <i>The session aims to present the next steps and timeline following the completion of the CMEP workshop.</i>
15.30 – 16.00	Event Evaluation <i>The session will gather and feedbacks vis-à-vis the CMEP workshop from participants.</i>
16.00	End of Workshop

**COMPREHENSIVE MONITORING EVALUATION PLAN (CMEP) WORKSHOP
ADDRESSING LABOR EXPLOITATION IN FISHING IN ASEAN (ALFA) PROJECT
Bali, Indonesia
29 – 30 November 2022**

ADMINISTRATIVE ARRANGEMENTS

1. GENERAL INFORMATION

DATES AND VENUE

The Comprehensive Monitoring Evaluation Plan (CMEP) Workshop of Addressing Labor Exploitation in Fishing in ASEAN (ALFA) Project will be convened for two (2) days on 29 – 30 November 2022 at Meeting Room 4 of the Pullman Bali Legian Beach Hotel and Resort, Bali, Indonesia.

Address : Jl. Melasti No.1, Legian, Kec. Kuta, Kabupaten Badung, Bali 80361
Phone : +62 361 762500

2. SECRETARIAT OF THE EVENT

The ALFA project team will be responsible for all administrative and circulation of documents for the event. The ALFA project team (herein after interchangeably referred to as "organiser") will be responsible for all logistical arrangements, including round-trip flights and hotel accommodation arrangements.

Contact points:

ALFA Project Ms. Natalia Sagita
Email: Natalia_Sagita@dai.com

Ms. Yudit Puspitarini
Email: Yudit_Puspitarini@dai.com

3. EVENT SCHEDULE AND VENUE

3.1 The tentative schedule of the CMEP Workshop as part of the Launch of ALFA project is as follows:

Date	Time (GMT+8)	Activity	Venue	Invitees
Sunday, 27 November 2022	All day	Arrival of delegates		
Monday, 28 November 2022	09.00 – 16.00 hrs	Launch of ALFA project	Grand Ballroom, Pullman Bali Legian Beach Hotel and Resort	Kindly refer to the List of Invitees of the Launch of ALFA Project
Tuesday, 29 November 2022	All day	Departure of delegates of the Launch of ALFA project		
Tuesday, 29 November	09.30 – 16.00 hrs	Day 1 of the ALFA project's Comprehensive Monitoring and Evaluation Plan (CMEP) Workshop	Meeting Room #4, Pullman Bali Legian Beach Hotel and Resort	Kindly refer to the List of Invitees of the CMEP Workshop
Wednesday, 30 November 2022	09.00 – 16.00 hrs	Day 2 of the ALFA project's Comprehensive Monitoring and Evaluation Plan (CMEP) Workshop	Meeting Room #4, Pullman Bali Legian Beach Hotel and Resort	
Thursday, 1 December 2022	All day	Departure of delegates of the ALFA project's CMEP Workshop		

3.2 The details on the Launch of ALFA project are provided in a separate invitation package. If you do not receive the invitation package to the Launch of ALFA project, kindly note that your arrival date is Monday, 28 November 2022.

3.3 The breakout session of the CMEP workshop will be managed by the ALFA project team. Delegates will be pre-assigned to their respective breakout groups. The list of breakout groups' participants will be shared in due course.

3.4 Please alert the organiser should you wish to be assigned to a different breakout group.

4. REGISTRATION FOR ONSITE DELEGATES

- 4.1 Delegates are requested to complete the registration form accessible here: <https://forms.gle/KzKa8ZWNLax8ZV2m9> on or before **Friday, 18 November 2022**.
- 4.2 ALFA project person in charge will liaise directly via email with delegates who have completed their registration form on the flights and hotel accommodation arrangements.

5. PRE-ARRIVAL AND ARRIVAL ARRANGEMENTS

- 5.1 Only delegates with a complete vaccination at least 14 days before departure are eligible to participate in the event (as non-completely vaccinated persons entering Indonesia should be quarantined).
- 5.2 Delegates must provide a COVID-19 Vaccination Certificate with an English translation.
- 5.3 For complete details on the requirements to enter the Republic of Indonesia, please refer to the Ministry of Foreign Affairs circular letter concerning the Health Protocol for International Travel [here](#). The FAQ on Health Protocol for International Travelers (PPLN) Entering Indonesia is accessible [here](#).

6. HEALTH PROTOCOL AND SERVICES

- 6.1 All delegates are required to take the COVID-19 antigen test within 24 hours prior to arrival in Bali, Indonesia. The organiser will not reimburse the expenses incurred for the antigen test.
- 6.2 Delegates will be required to share the negative result of the antigen test with the organiser via email or in person at the registration desk of the event venue.
- 6.3 Delegates are required to wear a mask while at event venue, except when delivering a presentation or intervention during the event and during meals.
- 6.4 Delegates are expected to maintain appropriate social distancing, appropriate personal hygiene (including regular use of hand sanitisers) and other COVID-19 preventive measures during the event.
- 6.5 In the event of an illness during the event, the organiser, in coordination and with the assistance of the relevant Permanent Mission, would refer the said delegate to the nearest hospital or clinic for evaluation and treatment. The respective delegate would bear all the medical expenses.
- 6.6 It is recommended that foreign delegates purchase travel insurance for COVID-19 treatment coverage before travelling to Indonesia. The travel insurance expense shall be borne by the delegates.

7. FLIGHTS ARRANGEMENT

- 7.1 The organiser will provide eligible delegates with one pre-paid return air ticket on the most direct economy flight from their respective country of residence to Bali, Indonesia and back to their respective country of residence. Purchase tickets shall solely be done by the ALFA project team through an appointed ticketing agency. Tickets purchased by delegates will not be reimbursed.
- 7.2 The organiser will only issue tickets for the itinerary previously agreed with delegates that correspond to the event. If you wish to extend your travel, please contact your airline directly. Any cost that may occur for rebooking will be the delegates' own expense.
- 7.3 Delegates will need to keep the printed original boarding passes of their flights. Delegates will be asked to refund the ticket cost if they cannot produce the original boarding passes.
- 7.4 After completing the flight back to your country of residence, all delegates must promptly return the original boarding passes within one calendar week via email to the organiser.

8. TRANSPORTATION ARRANGEMENT

- 8.1 The organiser will not arrange the airport transfer services. Delegates are kindly requested to take taxi upon arrival at Ngurah Rai Bali International Airport. Authorized taxi counters can be found after customs on the arrivals level and outside of the terminal. More info on the taxi services at the airport can be found [here](#).
- 8.2 For public transport around Bali, we recommend using Blue Bird Group taxi services, which can also be accessed using the **MyBluebird** application.

Blue Bird Group Taxi

Blue Bird (Regular Taxi)

Type of car: sedan (4 Pax)

Phone: (0361) 701111, (0361) 8498008

Customer Care: +62 811 1794 1234

Phone: (021) 7971245

E-mail: customercare@bluebirdgroup.com

Silver Bird (Executive Taxi)

Type of cars: Mercedes-Benz (4 Pax), Toyota Camry (4 Pax), Toyota Alphard (6 Pax)

Customer Care Centre: (+62-21) 797 1245

E-mail: customercare@bluebirdgroup.com

Golden Bird (Private Limousine, Private & Corporate Car Rental):

Phone: (62-21) 7944444

9. ACCOMMODATION

- 9.1 Eligible delegates will be provided with hotel accommodation upon completed registration. The organiser will book the accommodation. Details of the hotel will be shared with the confirmed delegates via email prior to the event.

9.2 The check-in time is at 14.00 hrs local time on the day of arrival and the check-out time is before 12:00 noon on the day of departure. The check-out date for delegates of the ALFA project's CMEP workshop is on Thursday, 1 December 2022.

9.3 Accommodation hospitality includes breakfast. Please note that the cost for room upgrades, extending stay, and incidentals (including room minibar consumption, laundry, and telecommunications charges) shall be borne by the delegates.

10. DAILY SUBSISTENCE ALLOWANCE (PER DIEM)

10.1 A modest per diem shall be provided to eligible delegates only. Costs for accommodation, meals, airport transfer or other facilities provided by the organiser at the event will be deducted from the per diem. Any additional costs must be borne by the delegates.

10.2 The per diem shall be paid in cash in Indonesian Rupiah (IDR) by the organiser at the registration desk.

10.3 All travel support documents (i.e., printed boarding pass(es), etc.) must be submitted to the ALFA project team at the registration desk; the loss of those documents will affect the payment of the per diem.

10.4 The per diem shall be provided only for the sponsored delegates flying in and out of Bali, Indonesia, i.e., not residing in Bali, Indonesia.

11. ARRANGEMENTS AT THE VENUE

11.1 For security clearance, please ensure that you have a valid photo ID (Passport or National ID for Indonesian delegates) with you for check-in purposes to the hotel venue.

11.2 The event shall be convened at the Meeting Room 4 of the Pullman Bali Legian Beach Hotel and Resort. Coffee breaks will be served in the foyer of the event venue, while lunch will be provided at B'Z restaurant located at the Ground Floor of the hotel.

11.3 Delegates will be issued an ID pass which must be worn at all times to gain access to the launch event and lunch venue. The ID pass of the entire delegation will be available for collection at the hotel lobby upon arrival at the hotel, and/or at the registration desk in front of the event venue on the day of the event.

11.4 Wi-Fi will be available at the venue throughout the convening of the event. Further information will be provided upon the arrival of delegates.

12. OTHERS

12.1 The weather in Bali is an average low of 23°C while the average high is 31°C in November 2022.

- 12.2 The unit of currency in Republic of Indonesia is Rupiah (IDR). The exchange rate as of October 2022 is approximately USD 1 = IDR 15,000. Authorized money changers are located in the airport and around Bali's major resort areas.
- 12.3 The standard voltage throughout Indonesia, including Bali, is 230 V and with a standard frequency of 50 Hz. Most power plugs and sockets in Indonesia are type C and F. This plug is the 2-pin socket and plug design which is the standard European plug. For delegates coming from a country that does not use this type of sockets, delegates are encouraged to bring your own adapter.



**COMPREHENSIVE MONITORING EVALUATION PLAN (CMEP) WORKSHOP
ADDRESSING LABOR EXPLOITATION IN FISHING IN ASEAN (ALFA) PROJECT**

Bali, Indonesia

29 – 30 November 2022

LIST OF INVITEES

ASEAN Sectoral Bodies and ASEAN Secretariat

1. Chair and Vice-Chair of the Senior Labour Officials Meeting (SLOM)
2. Chair and Vice-Chair of the Senior Officials Meeting of the ASEAN Ministers on Agriculture and Forestry (SOM-AMAF) Sectoral Working Group on Fisheries (ASWGF)
3. Chair of the ASEAN Intergovernmental Commission on Human Rights (AICHR)
4. Chair and Vice-Chair of the Senior Officials Meeting on Transnational Crime (SOMTC)
5. Chair of the ASEAN Commission on the Promotion and Protection of the Rights of Women and Children (ACWC)
6. Thailand's Representative on Children's Rights to the ASEAN Commission on the Promotion and Protection of the Rights of Women and Children (ACWC)
7. ASEAN Secretariat
 - Labour and Civil Service Division
 - Poverty Eradication and Gender Division
 - Human Rights Division
 - Security Cooperation Division – 1
 - Food, Agriculture & Forestry Division
 - ASCC Monitoring Division
 - ASCC Analysis Division

ASEAN Entities

8. Southeast Asian Fisheries Development Center (SEAFDEC)
9. ASEAN Trade Union Council (ATUC)

ASEAN Dialogue Partners and Development Partners

10. Representatives from Office of Child Labor, Forced Labor, and Human Trafficking of the U.S. Department of Labor (USDOL)

Civil Society Organization

11. ITF-Fishers Rights Network

Private Sector

12. Mars Petcare Partnership

គណៈកម្មាធិការជាតិប្រយុទ្ធប្រឆាំង
អំពើជួញដូរមនុស្ស

អគ្គលេខាធិការដ្ឋាន គ.ជ.ប.ជ
លេខ: ២៩៩/២០២២.ស.ណ.



ព្រះរាជាណាចក្រកម្ពុជា
ជាតិ សាសនា ព្រះមហាក្សត្រ

សូមគោរពជូន
ឯកឧត្តម នាយឧត្តមសេនីយ៍ ប៉ោ កក្កិ អគ្គលេខាធិការ
នៃអគ្គលេខាធិការដ្ឋាន ក្រសួងមហាផ្ទៃ

កម្មវត្ថុ: សំណើសុំសូមចាត់ លោកឧត្តមសេនីយ៍ត្រី អ៊ិន មាន ប្រធាននាយកដ្ឋាន ដើម្បីចូលរួមកម្មវិធី
Launch of the Addressing Labor Exploitation in Fishing in ASEAN (ALFA) នៅបាលី
ប្រទេសឥណ្ឌូនេស៊ី ពីថ្ងៃទី២៨ ដល់៣០ ខែវិច្ឆិកា ឆ្នាំ២០២២ ។

យោង: លិខិតលេខ របស់ DAI ចុះថ្ងៃទី៣១ ខែតុលា ឆ្នាំ២០២២។

សេចក្តីដូចមានចែងក្នុងកម្មវត្ថុ និងយោងខាងលើ នាងខ្ញុំសូមគោរពជម្រាបជូន **ឯកឧត្តម
នាយឧត្តមសេនីយ៍** ជ្រាបថា៖ អគ្គលេខាធិការដ្ឋាន គ.ជ.ប.ជ សូមចាត់បញ្ជូន លោកឧត្តមសេនីយ៍ត្រី អ៊ិន មាន
ប្រធាននាយកដ្ឋាន ជំនួស លោកជំទាវ ឧត្តមសេនីយ៍ទោ រ៉ែ សិរីលក្ខិណា អគ្គលេខាធិការរង គ.ជ.ប.ជ ដែល
កំពុងសិក្សា វគ្គសុក្រិតការ ថ្នាក់ដឹកនាំគណៈបាលី ជំនាន់២ កម្រិត១ នៅបណ្ឌិតសភាគណៈបាលីកម្ពុជា តាមការ
ចាត់បញ្ជូនរបស់នាយកដ្ឋានបុគ្គលិក នៃក្រសួងមហាផ្ទៃ។

សមាសភាពចាត់បញ្ជូន៖

ល.រ	គោត្តនាម និងនាម	តួនាទី	តួនាទីជាភាសាអង់គ្លេស	លេខ លិខិតឆ្លងដែន
១	ឧត្តមសេនីយ៍ត្រី អ៊ិន មាន Brigadier General In Mean	ប្រធាននាយកដ្ឋាន	Head Department	N00051032

សេចក្តីដូចបានគោរពជម្រាបជូនខាងលើ សូម **ឯកឧត្តម នាយឧត្តមសេនីយ៍** ពិនិត្យ និងសម្រេច
តាមការគួរ។

សូម **ឯកឧត្តម នាយឧត្តមសេនីយ៍** ទទួលនូវការគោរពរាប់អានពីនាងខ្ញុំ។ ✖

ថ្ងៃពុធ ១៤ ខែ ក.ស. ឆ្នាំខាល ចត្វាស័ក ព.ស. ២៥៦៦
ថ្ងៃទី ១៥.១១.២០២២ ខ.ស. ឆ្នាំ២០២២

សូមទាក់ទងតាមម្សៅលិខិត៖

-០១០ ៤៦៦ ៣២៦ ឧ.ត្រី អ៊ិន មាន



ឧត្តមសេនីយ៍ឯកវេជ្ជ ប៊ុន្ណា សំខាន់

គណៈកម្មាធិការជាតិប្រយុទ្ធប្រឆាំង
អំពើជួញដូរមនុស្ស



ព្រះរាជាណាចក្រកម្ពុជា
ជាតិ សាសនា ព្រះមហាក្សត្រ

អគ្គលេខាធិការដ្ឋាន គ.ជ.ប.ជ

លេខ: ១៩៤/២២ ស.ណ.

សូមគោរពជូន

ឯកឧត្តម នាយឧត្តមសេនីយ៍ ប៉ោ គត្តិ អគ្គលេខាធិការ

នៃអគ្គលេខាធិការដ្ឋាន ក្រសួងមហាផ្ទៃ



កម្មវត្ថុ: សំណើសុំសូមចាត់ លោកឧត្តមសេនីយ៍ត្រី អ៊ិន មាន ប្រធាននាយកដ្ឋាន ដើម្បីចូលរួមកម្មវិធី
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ប្រទេសឥណ្ឌូនេស៊ី ពីថ្ងៃទី២៨ ដល់៣០ ខែវិច្ឆិកា ឆ្នាំ២០២២ ។

យោង: លិខិតលេខ របស់ DAI ចុះថ្ងៃទី៣១ ខែតុលា ឆ្នាំ២០២២។

សេចក្តីដូចមានចែងក្នុងកម្មវត្ថុ និងយោងខាងលើ នាងខ្ញុំសូមគោរពជម្រាបជូន **ឯកឧត្តម
នាយឧត្តមសេនីយ៍** ជ្រាបថា៖ អគ្គលេខាធិការដ្ឋាន គ.ជ.ប.ជ សូមចាត់បញ្ជូន លោកឧត្តមសេនីយ៍ត្រី អ៊ិន មាន
ប្រធាននាយកដ្ឋាន ជំនួស លោកជំទាវ ឧត្តមសេនីយ៍ទោ រ៉ែ សិរីលក្ខិណា អគ្គលេខាធិការរង គ.ជ.ប.ជ ដែល
កំពុងសិក្សា វគ្គសុក្រិតការ ថ្នាក់ដឹកនាំគណៈបាល ជំនាន់២ កម្រិត១ នៅបណ្ឌិតសភាគណៈបាលកម្ពុជា តាមការ
ចាត់បញ្ជូនរបស់នាយកដ្ឋានបុគ្គលិក នៃក្រសួងមហាផ្ទៃ។

សមាសភាពចាត់បញ្ជូន៖

ល.រ	គោត្តនាម និងនាម	តួនាទី	តួនាទីជាភាសាអង់គ្លេស	លេខ លិខិតឆ្លងដែន
១	ឧត្តមសេនីយ៍ត្រី អ៊ិន មាន Brigadier General In Mean	ប្រធាននាយកដ្ឋាន	Head Department	N00051032

សេចក្តីដូចបានគោរពជម្រាបជូនខាងលើ សូម **ឯកឧត្តម នាយឧត្តមសេនីយ៍** ពិនិត្យ និងសម្រេច
តាមការគួរ។

សូម **ឯកឧត្តម នាយឧត្តមសេនីយ៍** ទទួលនូវការគោរពរាប់អានពីនាងខ្ញុំ។

ថ្ងៃពុធ ១៤ ខែ កើត ឆ្នាំខាល ចត្វាស័ក ព.ស.២៥៦៦

ថ្ងៃទី ២៣ ខែ កើត ឆ្នាំ២០២២

សូមទាក់ទងតាមទូរស័ព្ទ៖

-០១០ ៤៦៦ ៣២៦ ឧ.ត្រី អ៊ិន មាន

24/22
អាយុឧត្តមសេនីយ៍ ប៉ោ គត្តិ



ឧត្តមសេនីយ៍ឯកវេជ្ជ ប៊ុន្ណា សំខាន់

Jakarta, 31 October 2022

To: *(Please refer to List of Invitees)*

Subject: Launch of the Addressing Labor Exploitation in Fishing in ASEAN (ALFA) project, 28 November 2022, Bali, Indonesia and video conference

Excellencies, Mesdames and Sirs,

I am pleased to invite you to attend the Launch of Addressing Labor Exploitation in Fishing in ASEAN (ALFA) project, which will be convened on Monday, 28 November 2022 from 08.00 to 14.30 hrs (GMT+8; Bali Time) at the Pullman Bali Legian Beach Hotel and Resort, Bali, Indonesia and via video conference.

The launch event is organised by the ALFA project with support from the Office of Child Labor, Forced Labor and Human Trafficking of the U.S. Department of Labor (USDOL) in close collaboration with the ASEAN Secretariat.

The ALFA project aims to enhance ASEAN's capacity to coordinate and collaborate to address forced labor and promote responsible labor practices in the fishing industry. Pursuant to the endorsement of the ALFA project by the ASEAN Senior Labour Officials Meeting (SLOM) and the Committee of Permanent Representatives to ASEAN (CPR) in September 2022, the launch event aims to introduce the ALFA project to the ASEAN stakeholders and to provide the opportunity to strengthen regional understanding of the issues of forced labor, human rights, private sector engagement and trafficking-in-person in the fishing industry by bringing together stakeholders from relevant ASEAN sectoral bodies, development partners, private sector, workers' organizations and civil society organizations.

Please find attached the tentative programme and administrative arrangements for the event, for your reference. Please be informed that ALFA will cover the round-trip airfare, hotel accommodation and per-diem for eligible delegates.

Delegates are requested to register to the event through the registration link provided in the Administrative Arrangements or here: <https://forms.gle/KzKa8ZWNLax8ZV2m9> on or before **Monday, 14 November 2022**.

For queries and concerns, please contact the ALFA project team through Ms. Natalia Sagita at Natalia_Sagita@dai.com with a copy to the Labor and Civil Service Division (LCSD) of the ASEAN Secretariat through Ms. Felicia Clarissa at felicia.clarissa@asean.org.

Thank you.

Sincerely,



Sita Sumrit, PhD
Director

Addressing Labor Exploitation in Fishing in ASEAN (ALFA)

**LAUNCH OF
ADDRESSING LABOR EXPLOITATION IN FISHING IN ASEAN (ALFA) PROJECT**

MONDAY, 28 NOVEMBER 2022

09.00 – 16.00 HRS (GMT+8; BALI TIME)

BALI, INDONESIA, AND VIA VIDEO CONFERENCE

CONCEPT NOTE

Background

The ASEAN Member States (AMS) contribute to more than twenty percent of global fish production. As global demands for fish and fish products have rapidly increased while catch rates are in constant decline, social and environmental issues began to emerge as common regional challenges. These issues entail, among others, overfishing, illegal, unreported and unregulated (IUU) fishing, and human rights concerns related to workers as well as the proliferation of forced labor and trafficking-in-persons.

Recognizing the pressing need to improve the situation and mitigate its deleterious effects on the region, ASEAN has begun to tackle the afore-mentioned challenges through advancing policy changes, strengthening inspection and enforcement capacity and fostering collaboration with private sector, civil society, and development partners. Given the regional dynamics and need for cross-border and cross-sectoral collaboration and coordination, the Addressing Labor Exploitation in Fishing in ASEAN (ALFA) project aims to enhance ASEAN's capacity to coordinate and collaborate to address labor exploitation and promote responsible labor practices in the fishing industry.

The four-year project is supported by the U.S. Department of Labor and was endorsed by the ASEAN Senior Labor Officials Meeting (SLOM) in March 2022 and the Committee of Permanent Representatives (CPR) of ASEAN in September 2022. In close synergy with ASEAN, its sectoral bodies and key stakeholders, the ALFA project will be supporting ASEAN to advance regional policy implementation to mitigate labor exploitation and improve labor conditions for a more sustainable, responsible, and resilient fishing sector. Embracing multi-stakeholder approach, the ALFA project will engage with ASEAN, private sector actors, civil society and workers organizations as well as UN agencies and development partners.

Objectives of the Launch

The launch event will serve as a venue for the ALFA project to be officially introduced to ASEAN, its sectoral bodies, ASEAN entities, private sector, civil society and workers organizations, development partners and key stakeholders. The launch event which will be held in hybrid form will feature an opening session, introduction to the project and its implementation plan as well as two (2) panel discussions and break-out session.

It is expected that the launch will:

- Enhance the regional understanding on the issues of labor exploitation, trafficking in person and improvement of labor and working conditions in fishing sector in ASEAN.
- Raise awareness on ALFA project and its potential contribution to support cross-sectoral dialogue and collaboration in addressing labor exploitation in fishing sector in ASEAN.
- Provide a platform for exchanges on multi-stakeholder approach and the promotion of decent work in the region's fishing sector.

Target Participants

Participants for the launch will include representatives from ASEAN Sectoral Bodies, the ASEAN Secretariat, ASEAN entities, private sector, civil society and workers organizations as well as UN agencies and development partners.

TENTATIVE PROGRAMME

Time (GMT+8)	Agenda Item
08.00 – 09.00	Registration (for onsite participants) and audio-visual check (for online participants)
09.00 – 09.30	Welcome Remarks ASEAN Country Coordinator for ASEAN-US relations (Indonesia)

Time (GMT+8)	Agenda Item
	Chair of Senior Labour Officials Meeting (SLOM) United States Department of Labor (USDOL) Development Alternatives Inc (DAI) ALFA Project Director
09.30 – 09.45	Video Presentation and Introduction to ALFA project Presenter: Dr. Sita Sumrit, Director, ALFA Project
09.45 – 10.00	Health Break
10.00 – 11.30	<u>Panel Discussion</u> Session 1. “Addressing Labour Issues in ASEAN’s Fishing Sector: Towards Cross-Sectoral and Multi-Stakeholder Collaboration” <i>The session aims to explore the multi-faceted nature of labor issues in the region’s fishing industry. Acknowledging the interlinkages between labor exploitation, trafficking in persons and IUU fishing, the session will discuss the challenges and offer insights on the importance of multi-stakeholder approach to tackle these prevailing issues.</i> Panelists: • Representative from Southeast Asian Fisheries Development Center (SEAFDEC) • Representative from Senior Officials Meeting of the ASEAN Ministers on Agriculture and Forestry (SOM-AMAF) • Representative from International Labour Organization (ILO)/International Organization for Migration (IOM), Ship to Shore Rights Southeast-Asia • Representative from SLOM/ ASEAN Labour Inspection Committee (ALICOM) Respondents:

Time (GMT+8)	Agenda Item
	• Representative from ASEAN Intergovernmental Commission on Human Rights (AICHR) • Representative from International Association for Labour Inspection (IALI) Moderator: Mega Irena, Assistant Director and Head of Labour and Civil Service Division, ASEAN Secretariat
11.30 – 12.45	Lunch Break
12.45 – 14.15	<u>Panel Discussion</u> Session 2. “Revisiting Labour Landscape through Human Rights Approach: Towards Decent Work in ASEAN’s Fishing Sector” <i>The session will take a closer look at the evolving labor landscape of ASEAN. Applying human rights lens, the session will elaborate on the issues of child labor, treatment of workers, transnational crime and explore the roles of regional institutions and framework in promoting decent work in the region’s fishing sectors.</i> Panelists: • Representative from ILO • Representative from Senior Officials Meeting on Transnational Crime (SOMTC) • Representative from ASEAN Commission on the Promotion and Protection of the Rights of Women and Children (ACWC) • Representative from Senior Officials Meeting on Social Welfare and Development (SOMSWD) Respondents: • Representative from ASEAN Confederation of Employers (ACE) • Representative from ASEAN Trade Union Council (ATUC) Moderator: Dr. Sita Sumrit, Director, ALFA Project

Time (GMT+8)	Agenda Item
14.15 – 14.30	Health Break
14.30 – 15.45	<u>Breakout Session: Priority Setting and Need Assessment</u> <i>The participants will be divided into groups. Following the pre-designed guiding questions, the groups will discuss priorities in addressing labor exploitation in fishing sector in ASEAN based on the mandate of their sector. The groups will also exchange views on what is needed to enhance the capacity of ASEAN and relevant stakeholders to better collaborate and effectively tackle this intricate issue.</i> Facilitators: ALFA Project Team
15.45 – 16.00	<u>Closing Session</u> In this session, a representative from the ALFA project will present the next steps of ALFA project implementation, followed by closing remarks by a representative from USDOL.

Date: Monday, Nov 14, 2022, 5:27 PM

Subject: [Invitation] Comprehensive Monitoring and Evaluation Plan (CMEP) Workshop of Addressing Labor Exploitation in Fishing in ASEAN (ALFA) Project, 29-30 November 2022 in Bali, Indonesia

From: Tantri Fricilla Ginting <tantri.ginting@asean.org>

Dear SOMTC-Cambodia and SOMTC-Philippines colleagues,

We are pleased to inform you on the convening of the Comprehensive Monitoring and Evaluation Plan (CMEP) Workshop of Addressing Labor Exploitation in Fishing in ASEAN (ALFA) project, which will be convened on Tuesday-Wednesday, 29 – 30 November 2022 at the Pullman Bali Legian Beach Hotel and Resort, Bali, Indonesia. The Workshop will be held back-to-back with the Launch of Addressing Labor Exploitation in Fishing in ASEAN (ALFA) Project the previous day.

In light of the above, we wish to convey to you the attached cover letter from H.E. Benedicto Ernesto R. Bitonio, Jr., Undersecretary, Department of Labor and Employment of the Philippines and Chair of SLOM, to accompany the invitation letter from ALFA Project addressed to the Chair and Vice-Chair of SOMTC to attend the aforesaid Workshop. Considering the absence of Vice-Chair structure in SOMTC, allow us to extend the invitation for Vice-Chair to SOMTC-Philippines as the SOMTC Voluntary Lead Shepherd on TIP priority area, as the topic is considerably relevant to TIP. The Invitation Package of the Workshop is attached herewith for your kind reference and perusal:

1. Invitation Letter from the Chair of SLOM
2. Invitation Letter from the ALFA Project
3. Concept Note and Tentative Programme
4. Administrative Arrangements
5. List of Invitees

Please be informed that the organiser will cover the round-trip airfare, hotel accommodation and per-diem for one representative each from SOMTC-Cambodia and SOMTC-Philippines to participate in the workshop in-person in Bali, Indonesia. Delegates are kindly requested to register for the event through the following link: <https://forms.gle/KzKa8ZWNLax8ZV2m9> by Friday, 18 November 2022. Kindly note that the organiser will liaise directly on the arrangement of flights and hotel accommodation via e-mail with the delegates who have confirmed their participation.

For queries and concerns, please liaise directly with the organiser through Ms. Natalia Sagita at Natalia_Sagita@dai.com with copy to the Labour and Civil Service Division of the ASEAN Secretariat through Ms. Felicia Clarissa at felicia.clarissa@asean.org and SOMTC@asean.org.

Thank you.

Regards,

Tantri Ginting (Ms.)

Officer, Security Cooperation Division 1

Political-Security Directorate | ASEAN Political-Security Community Department

ASEAN Secretariat

Tel. +62 21 7262991 Ext 1075

tantri.ginting@asean.org

Date: Monday, Nov 14, 2022, 5:23 PM

Subject: [Invitation & For Further Transmittal]: Launch of Addressing Labor Exploitation in ASEAN (ALFA) Project, 28 November 2022, Bali, Indonesia and via videoconference

From: Tantri Fricilla Ginting <tantri.ginting@asean.org>

Dear SOMTC-Cambodia colleagues,

We are pleased to transmit the attached letter from H.E. Benedicto Ernesto R. Bitonio, Jr., Undersecretary, Department of Labor and Employment of the Philippines and Chair of SLOM, to the Chair and Focal Points of SOMTC accompanying an invitation from ALFA Project to attend the Launch of Addressing Labor Exploitation in Fishing in ASEAN (ALFA) Project, which would be held on Monday, 28 November 2022 at 08.00 – 14.30 hrs (GMT+8) at the Pullman Bali Legian Beach Hotel and Resort, Bali, Indonesia and via videoconference (hybrid format).

Pursuant to the endorsement of the ALFA project by the ASEAN Senior Labour Officials Meeting (SLOM) and the Committee of Permanent Representatives to ASEAN (CPR) in September 2022, the launch event aims to introduce the ALFA project to the ASEAN stakeholders and to provide the opportunity to strengthen regional understanding of the issues of forced labour, human rights, private sector engagement and trafficking-in-person in the fishing industry by bringing together stakeholders from relevant ASEAN sectoral bodies, development partners, private sector, workers' organisations and civil society organisations. The launch event is organised by the ALFA project with support from the Office of Child Labor, Forced Labor and Human Trafficking of the U.S. Department of Labor (USDOL) in close collaboration with the ASEAN Secretariat.

The Invitation Package of the event is attached herewith for your kind reference and perusal:

1. Invitation Letter from the Chair of SLOM
2. Invitation Letter from the ALFA Project
3. Project Proposal of ALFA
4. Concept Note and Tentative Programme
5. Administrative Arrangements
6. List of Invitees

In this regard, we wish to seek SOMTC-Cambodia's kind support, as the Chair of SOMTC, to circulate the attached Invitation Package to all SOMTC Focal Points, for their reference and perusal. As stipulated in the invitation letter, the organiser will cover the round-trip airfare, hotel accommodation and per-diem for one (1) representative of SOMTC from each ASEAN Member State to participate in the launch event in-person in Bali, Indonesia.

Delegates are kindly requested to register for the event through the following link: <https://forms.gle/KzKa8ZWNlax8ZV2m9> at the latest by Friday, 18 November 2022. Kindly note that the organiser will liaise directly on the arrangement of flights and hotel accommodation via e-mail with the delegates who have confirmed their participation.

As stipulated in the Tentative Programme, kindly note that a representative from the SOMTC is invited to join as a speaker/panelist for Session 2 on "Revisiting Labour Landscape through Human Rights Approach: Towards Decent Work in ASEAN's Fishing Sector", which is scheduled on Monday, 28 November 2022 at 10.30 – 12.00 (GMT+8). Applying human rights lens, the session will elaborate on the issues of child labor, treatment of workers, transnational crime and explore the roles of regional institutions and framework in promoting decent work in the region's fishing sectors. On this note, we wish to seek SOMTC-Cambodia's kind consideration to nominate a representative, either from your good office or other ASEAN Member State, as a panelist for the aforesaid Session. Should this be amenable, SOMTC-Cambodia may wish to inform on the nominated panelist directly to the organiser through Ms. Natalia Sagita at Natalia_Sagita@dai.com with copy to the Labour and Civil Service Division of the ASEAN Secretariat through Ms. Felicia Clarissa at felicia.clarissa@asean.org and SOMTC@asean.org.

For queries and concerns, SOMTC Focal Points may liaise directly with the organiser through the same e-mail addresses.

Thank you for your kind attention and continued cooperation.

Regards,

Tantri Ginting (Ms.)

Officer, Security Cooperation Division 1

Political-Security Directorate | ASEAN Political-Security Community Department, ASEAN Secretariat

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tantri.ginting@asean.org