

Bilateral Meeting on the Standard Operating Procedures on Case Management of Repatriation and Reintegration of Victims of Trafficking in Persons Between the Royal Government of Cambodia and the Government of the Kingdom of Thailand

16-17 January 2023, Siem Reap, Cambodia

A. Meeting Notes Day 1:

Date and Time	16 January 2023, 08.00-16.30
Venue	Sokhalay Angkor
Chair	<ul style="list-style-type: none">• H.E. Mr. Nhek Vannara, Secretary of State, Ministry of Social Affairs, Veterans and Youth Rehabilitation• Ms. Pinya Chamroonsat, Director, Division of Anti-Trafficking in Persons, Ministry of Social Development and Human Security
Participants	See Annex 1 (Attendance List)
Agenda	See Annex 2 (Agenda)

1. Introductory points

1.1. Master of Ceremony, Mr. Sam Ol Ek from IOM Cambodia, welcomed participants to the bilateral meeting and applauded the efforts of both governments, as well as IOM's support in coordination.

2. Opening remarks

2.1. Ms. Pinya Chamroonsat, Director of the Division of Anti-Trafficking in Persons of the Ministry of Social Development and Human Security of Thailand delivered opening remarks on behalf of Thailand. Ms. Pinya expressed her enthusiasm to meet and discuss the Plan of Action (PoA) and the Standard Operating Procedures (SOP) on Case Management of Repatriation and Reintegration of Victims of Trafficking in Persons Between the Royal Government of Cambodia and the Government of the Kingdom of Thailand. Ms. Pinya also referenced the cooperation between the two countries in the endorsement of the SOP on Law Enforcement Cooperation, which was signed in August 2022 in Bangkok. Ms. Pinya thanked relevant stakeholders from Cambodia and Thailand for joining the meeting and wished participants a fruitful meeting, the results of which will enhance the capacity to improve care for victims of human trafficking and provide them with benefits.

2.2. His Excellency Mr. Nhek Vannara, Secretary of State of the Ministry of Social Affairs, Veterans and Youth Rehabilitation of Cambodia delivered opening remarks on behalf of Cambodia. H.E. Mr. Nhek Vannara welcomed officials gathered from both countries and expressed his gratitude to the Royal

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Governments of Cambodia and Thailand for working toward concluding the annexes for the SOP on Case Management of Repatriation and Reintegration of Victims of Trafficking in Persons Between the Royal Government of Cambodia and the Government of the Kingdom of Thailand. H.E. Mr. Nhek Vannara added that the meeting is of importance to strengthen the cooperation between Thailand and Cambodia in improving the reintegration and repatriation of victims of trafficking in persons between the two countries.

3. Group photograph
4. Participant introductions
 - 4.1. Government participants from Cambodia and Thailand, as well as IOM observers from both countries, introduced themselves.
5. Objectives and agenda
 - 5.1. Cambodia introduced the objectives of Day 1 of the bilateral meeting, as follows:
 - 5.1.1. Objective 1: Review meeting notes from previous bilateral meeting
 - 5.1.2. Objective 2: Review the revisions to the PoA of the SOP proposed by the Royal Government of Cambodia
 - 5.1.3. Objective 3: Discuss Annexes 2, 8 and 10
6. Objective 1: Review meeting notes from previous bilateral meeting
 - 6.1. The Government of Thailand presented the minutes from the meeting held online on December 22, 2021.
 - 6.2. The Royal Government of Cambodia noted that the previous meeting focused around Annexes 2, 8 and 10, which need to be discussed further and finalized. Cambodia also noted that the Repatriation Flowchart needs to be agreed between the two governments. Furthermore, Cambodia noted that they are using the chart prepared by JICA.
7. Objective 2: Review the Plan of Action of SOP
 - 7.1. Cambodia presented the suggested changes to the PoA for inputs from Thailand. Cambodia representative highlighted that the content of the PoA maintain the same meaning, and the suggested changes are only in language and sentence structure.
 - 7.2. Thailand agreed to the suggested changes which aim to harmonize the wording and do not change the contents and meaning of the PoA. The suggested changes are reflected in the revised PoA.
 - 7.3. In addition to the changes in wording, Cambodia proposed to change the timeframe of the PoA from 2021-2023 to 2023-2025. This was accepted by Thailand.
 - 7.4. Cambodia requested the removal of 2.4 (“Developing SOPs or Guideline on criminal justice for victims of human trafficking”), as it would be more appropriate to be placed under the SOP on Law Enforcement Cooperation, which will be discussed on 18-19 January 2023. Thailand agreed to omit point 2.4 from the PoA.
 - 7.5. Cambodia suggested having a joint monitoring and assessment report and requested to revise 3.1.3 from “Self-monitoring and assessment of SOPs and Joint Plan of Action” to “Conduct joint monitoring and assessment of SOPs and

Joint Plan of Action”, which is in line with Section 1.9.1 of the PoA of the SOP between the Royal Government of Cambodia and the Government of the Kingdom of Thailand.

7.6. Thailand, referring to Section 10.1 in the SOP, highlighted that the countries are required to implement self-monitoring.

7.7. Cambodia requested IOM’s input regarding points 3.1.3. and 1.9.1 (“Developing guideline/tools on monitoring and assessment of Joint Plan of Action of the SOPs in Annex 10”) of the PoA. IOM Thailand suggested that the national-level assessment can remain and each side can present their respective assessments during the bilateral meetings.

7.8. Thailand agreed to the change of wording for point 3.1.3 of the PoA from “self-assessment” to “joint assessment”.

8. Objective 3: Discussion on three annexes

8.1. Annex 2 – Flow chart of repatriation (**approved by both sides**)

8.1.1. Cambodia presented the flow chart of repatriation from Cambodia to Thailand. For cases from Thailand to Cambodia, Cambodia refers to the flow chart drafted by JICA.

8.1.1.1. Cambodia informed participants that the department that is responsible for the repatriation and reintegration of victims has changed its name to the Department of Victim Protection. With regard to actual implementation, Poi Pet will accept the victims coming from Thailand. Family tracing will be conducted, and then passed to Thailand. Then repatriation will take place. If a person is not a victim then she/he is returned through an international check point, which is usually through Poi Pet. Cambodia only has a transit center. Support for victims is not there yet at the central level. The transit center has been built and specialized trainers are being placed. Victims who have returned from Thailand will receive support at the transit center. This will include rehabilitation, skills training, reintegration in the community, monitoring mechanism once they are back in their community. If a victim is already in Cambodia, then a different case management form will be used (national form, not joint form with Thailand).

8.1.2. Thailand presented the flow chart of repatriation for victims from Cambodia to Thailand:

8.1.2.1. Thai victims have the option of living in a government shelter should they choose to. Those who are vulnerable or threatened can temporarily stay in the shelter. The Ministry of Social Development and Human Security, including at the provincial level, will be referred to provide assistance and follow up to the victim. Social security schemes and other support schemes will be available to the victim, as well. Additionally, assessments on support needed for and challenges faced by the victim will be conducted. Furthermore, support under the the Anti-Human Trafficking Fund can be provided for victims to

learn new skills and start a new life. Victims will be reintegrated to the community as soon as possible. There is a designated department that will monitor the victims to ensure their safety and reintegration. If victims are willing to testify, the government will work with them, according to the law, to support the prosecution process. The case manager will be responsible for the case when they receive the victims.

8.1.3. Cambodia will share their flowchart with IOM to share with Thailand. Thailand will add the missing parts and resend to Cambodia. This process will be facilitated by IOM.

8.2. Annex 8 – Family tracing form (approved by both sides)

8.2.1. Cambodia presented the Family Tracing Form for Thailand's inputs. Cambodia added that when one of the countries receives information from the other, then they will need to conduct the family tracing and nationality confirmation.

8.2.2. Thailand suggested that the form should be applicable for children and adults, which should be reflected in the title and language used throughout the form. Thailand also added that family tracing should address whether the family can take care of the child. For the elderly, disabled persons and those with chronic conditions, family tracing should assess if the family is able to provide proper care for them.

8.2.3. To incorporate inputs from both countries, IOM suggested to change the title of the annex to "Guideline and Form for Family Tracing, Family Assessment and Nationality Confirmation for Victims of Trafficking in Persons, Especially Children". This was accepted by both countries.

8.2.4. IOM also suggested to include a background note at the top of the form explaining the purpose of the form and for whom it is intended. Both countries agreed to the suggestion.

8.2.5. Thailand recommended that Table B from Annex 3 be used to obtain information on the victim's family members. This was agreed by both countries.

8.3. Annex 10 – Guidelines on Monitoring and Evaluation of the SOP and PoA (agreed to be finalized at a later stage)

8.3.1. As the Center which would support the repatriation and reintegration of victims of trafficking in persons is not yet ready, Cambodia mentioned that they are not prepared to implement the M&E Guidelines. Therefore, Cambodia proposed to accept the guidelines and begin implementation when Cambodian resources (technical, human and financial) are in place.

8.3.2. Cambodia and Thailand agreed to skip the finalization of this guideline at this point, and requested IOM to comment.

8.3.3. IOM confirmed that, as outlined in the PoA, Cambodia should prepare the M&E Guidelines. Given that Thailand has developed M&E Guidelines, IOM suggests that Cambodia review the existing M&E

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Guidelines. IOM, as Secretariat, provided methodologies for M&E for both countries to reference. It is up to the countries which methodologies are more appropriate and should be used. Given that countries' preference to not go through the M&E Guidelines at this point, IOM suggested adding the development comprehensive M&E Guidelines in the PoA. IOM also suggested for the countries to delegate a responsible party to develop the M&E Guidelines.

8.3.4. Cambodia and Thailand agreed to review the draft of methodologies developed by IOM and find a reasonable time to organize a meeting to exchange experience and comments. Both countries will be responsible for finalizing Annex 10.

8.3.5. Thailand will facilitate the Case Management Meeting to review and finalize the M&E Guidelines, in coordination with IOM. This meeting is planned for mid-June 2023 (latest by 15th of June 2023).

9. Closing

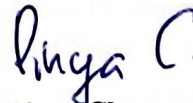
9.1. Both countries agreed to review the meeting minutes prepared by IOM. The meetings will be discussed and signed on 17 January 2023. The English version of all annexes will accompany the meeting minutes. Both countries agreed to translate the English versions to Khmer and Thai.

**Secretary of State, Ministry of Social
Affairs, Veterans and Youth
Rehabilitation of the Royal Government
of Cambodia**



H.E. Mr. Nhek Vannara

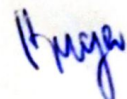
**Director, Division of Anti-Trafficking
in Persons, Ministry of Social
Development and Human Security of
the Government of the Kingdom of
Thailand**



Ms. Pinya Chamroonsat

Annex 1 – Attendance List

No	Name	Position & Institution
1	H.E. Mr. Nhek Vannara	Secretary of State of Ministry of Social Affairs, Veterans and Youth Rehabilitation
2	H.E. Pol. Lt. Gen. Dr. Ponn Samkhann	Secretary General of General secretariat of NCCT
3	H.E. Pol. Lt. Gen. Chiv Phally	Deputy Commissioner General of National Police
4	Mr. Lao Lin	Deputy Director of Department of Anti-human Trafficking and Juvenile Protection of General Commiserate of National Police of the Ministry of Interior
5	Mr. Lao Veng	Deputy-Director General of Social Services of the Ministry of Social Affairs, Veterans and Youth Rehabilitation
6	Mr. You Sopheak	Director of Department of Victim Protection of the Ministry of Social Affairs, Veterans and Youth Rehabilitation
7	Mr. Chem Veasna	Deputy Director of Criminal Justice and Judicial Police of the Ministry of Justice
8	Mrs. Sophea Kanitha	Deputy of Director of Department of Victim Protection of the Ministry of Social Affairs, Veterans and Youth Rehabilitation
9	Mr. Ouk Ravuth	Deputy Director of Department of Employment and Manpower of the Ministry of Labour and Vocational Training
10	Mr. Chey Ratha	Deputy Director General of the Ministry of Foreign Affair and International Cooperation
11	Mr. Srey Cheum	Head of Office of Department of Victim Protection of the Ministry of Social Affairs, Veterans and Youth Rehabilitation
12	Mrs. Van Kanha	Deputy Director of Department of Child Protection of the Ministry of Social Affairs, Veterans and Youth Rehabilitation
13	Mr. Norng Morn	Deputy of Office of Department of Victim Protection of the Ministry of Social Affairs, Veterans and Youth Rehabilitation
14	Ms. Sorn Sopheak	Officer of Department of Victim Protection of the Ministry of Social Affairs, Veterans and Youth Rehabilitation
15	Mr. Thong Sophat	Deputy Chief of Immigration Police, Phnom Penh International Airport
16	Mr. Nguy Chieng	Chief of Immigration Police, Cham Yeam International Border Check-point
17	Mr. Phon Chanphal	Head of Office of Immigration of Steung Bot International Border Check-point of General Department of Immigration



18	Mrs. Chhea Manith	Director of Poi Pet Transit Center
19	Mrs. Pinya Chamroonsat	Director, Division of Anti-Trafficking in Persons of the Ministry of Social Development and Human Security of Thailand
20	Mr. Ratchapon Maneelek	Director of Protection and Advocacy Group, Division of Anti-Trafficking in Persons of the Ministry of Social Development and Human Security of Thailand
21	Miss Sirisopa Teansamruey	Director of Welfare Protection Center for Victims of Trafficking, Nonthaburi, Division of Anti-Trafficking in Persons of the Ministry of Social Development and Human Security of Thailand
22	Miss Pornnapa Samreeraj	Director of Welfare Protection Center for VOTs, Chiangrai, Division of Anti-Trafficking in Persons of the Ministry of Social Development and Human Security of Thailand
23	Mrs. Ubonrat Suntornmajcha	Chief of Pakkred Reception Home for Boys (Baan Phumvate)
24	Mrs. Duangruedee Suriyanyong	Social Worker Professional Level, Acting for Director of Welfare Protection Center for Victims of Trafficking, Songkhla, Division of Anti-Trafficking in Persons of the Ministry of Social Development and Human Security of Thailand
25	Miss Naruporn Sukmanee	Social Worker Professional Level, Welfare Protection Center for Victims of Trafficking, Pathumthani, Division of Anti-Trafficking in Persons of the Ministry of Social Development and Human Security of Thailand
26	Miss Lawan Kanorachai	Social Worker Practitioner Level, Welfare Protection Center for Victims of Trafficking, Surat Thani, Division of Anti-Trafficking in Persons of the Ministry of Social Development and Human Security of Thailand
27	Miss Arunrat Muangchu-In	Finance and Accounting Officer Experienced Level, Welfare Protection Center for Victims of Trafficking, Nakhon Ratchasima, Division of Anti-Trafficking in Persons of the Ministry of Social Development and Human Security of Thailand
28	Miss Kronkanok Yodjaroen	Social Worker, Welfare Protection Center for Victims of Trafficking, Phitsanulok, Division of Anti-Trafficking in Persons of the Ministry of Social Development and Human Security of Thailand
29	Mr. Thirawut Sribud	Social Worker, Welfare Protection Center for Victims of Trafficking, Ranong, Division of Anti-Trafficking in Persons of the Ministry of Social Development and Human Security of Thailand

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30	Ms. Prissakarn Achakornluk	Social Worker Practitioner Level, Division of Anti-Trafficking in Persons of the Ministry of Social Development and Human Security of Thailand
31	Ms. Yanisa Phongjit	Social Worker, Division of Anti-Trafficking in Persons of the Ministry of Social Development and Human Security of Thailand
32	Mrs. Among Resi	Program Officer of IOM Thailand
33	Mr. Samavi Pongthanyaleela	National Project Officer of IOM Thailand
34	Ms. Watcharabhorn Sanguansin	Senior Project Assistant of IOM Thailand
35	Ms. Alina Aslanian	Program Support Officer of IOM Thailand
36	Mr. Ek Sam Ol	National Project Officer of IOM Cambodia
37	Ms. Lim Vanntheory	Project Assistant of IOM Cambodia
38	Mr. Oum Socheat	Senior IT Assistant of IOM Cambodia
39	Ms. Yeang Leanghong	Project Assistant of IOM Cambodia
40	Mr. Sedtha Pysed	Chief of Post Deputy
41	Mr. Chheang Sarakpanha	Deputy Chief of Bureau, Department of Employment and Manpower, Ministry of Labour and Vocational Training
42	Mr. Nun Oudom	Officer of National Committee for Counter Trafficking (NCCT)
43	Mr. Pich Ponlork	Assistant to H.E. Nhek Vannara
44	Mr. Chhim Samol	Assistant to H.E. Chiv Phally
45	Mr. Kong Somoeurn	Director of DoSVY, Siem Reap
46	Mr. Hy Sayonvirak	Earphone Operator
47	Mr. Cheung Bunleng	Interpreter
48	Mr. Sok Kunthy	Interpreter
49	Mr. Kun Ratana	Interpreter
50	Mr. Phum Sareun	Interpreter

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Annex 2 – Agenda

16 January 2023		
Time	Description	Facilitator
08:00 – 08:30	Registration	Secretariat
08:30 – 09:15	Opening Remarks <ul style="list-style-type: none"> • H.E. Nhek Vannara, Secretary of State, Ministry of Social Affairs, Veterans and Youth Rehabilitation • Ms. Pinya Chamroonsat, Director, Division of Anti-Trafficking in Persons, Ministry of Social Development and Human Security 	MC
09:15 – 09:30	Group Photo	MC
09:30 – 09:45	<ul style="list-style-type: none"> • Purpose and Agenda of Bilateral Meeting • Review meeting notes from previous bilateral meeting held on 22-23 December 2021 	MoSVY DATIP
09:45 – 10:15	Coffee break	
10:15 – 12:00	Discussion on the three annexes	MoSVY DATIP
12:00 – 13:30	Lunch break	
13:30 – 14:15	Continue to discuss on the three annexes	MoSVY DATIP
14:15 – 15:00	Discussion on Plan of Action of Standard Operating Procedures on Case Management of Repatriation and Reintegration of Victims of Trafficking in Persons	MoSVY DATIP
15:00 – 15:20	Coffee break	
15:20 – 16:20	Continue to discuss on Plan of Action of Standard Operating Procedures on Case Management of Repatriation and Reintegration of Victims of Trafficking in Persons	MoSVY DATIP
16:20 – 16:30	Closing	MoSVY DATIP

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17 January 2023

Time	Description	Facilitator
08:00 – 08:30	Registration	IOM
08:30 – 09:30	Signing of Plan of Action of the Standard Operating Procedures on and approval of annexes for management of cases of repatriation and reintegration of victims of human trafficking and between the Kingdom of Thailand and the Kingdom of Cambodia	IOM MoSVY DATIP
09:30 – 10:15	Coffee break	
10:15 – 11:00	Review and approve meeting minutes	MoSVY DATIP
11:00 – 11:15	Closing remarks <ul style="list-style-type: none">• Among Resi, Programme Officer, Counter Trafficking, IOM Thailand	MC
12:00	Lunch break and return of both government officials	

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